



# Coleham Primary School

*For every child, an Excellent Education*

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**Headteacher: Ms C Jones**

**Deputy Headteacher: Mr T Larkham**

10<sup>th</sup> March 2021

Dear Parents and Carers,

It has been a wonderful start to the week: we have all very much enjoyed seeing your children's smiling faces back at school and it's such a joy to see the school full of children once again. Thank you for your support in helping us run the school in such an organised way by following the guidance sent out last week.

With that in mind, I have some **important** reminders for you all that will help make things run more smoothly and safely:

- **KS2 (Years 3, 4, 5 and 6) must NOT arrive earlier than 8:40.**

This is causing some issues with groups gathering around school and there is not adequate supervision for your children before this time.

If your KS2 child has an EYFS or KS1 sibling, you should arrive at 8:40 when the KS1 doors open. Your KS2 children can then be supervised until 8:50 when their doors are open.

- **Only ONE parent at drop off and pick up**

Please ensure that only one parent comes to school for drop off and pick up. This will significantly reduce the number of people on the school site and therefore reduces the risk of transmission of Coronavirus.

- **Leaving the school site promptly**

Please make sure that you have left the school site as promptly as possible to avoid groups congregating.

This is especially important for children in Years 5 & 6 **who walk home alone**. They must **NOT** walk home in groups, nor congregate outside school. We will communicate this with the children in school, but we also need parents to help back this message up at home.

Despite school being fully open once again, as a community we are still in the middle of lockdown and it is very important to follow these rules.

Yours sincerely,

Ms C Jones  
Headteacher